



Headteacher:
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Inspire & Achieve

30th September 2026

Dear Parents/Carers in the ARP,

We will be holding Parents' Evening in the **ARP on Thursday 15th October** and this will be an opportunity to discuss your child's progress both in their ARP class and any integration they have in the mainstream school (integration teachers speak to your child's ARP teacher daily to keep them up to date).

If parents have had an Annual Review meeting already this term or have one in the next few weeks, then you will not be allocated a parents' evening appointment as you have already had a recent update from the class teacher and other professionals involved with your child.

Please use the Thames Avenue gate (the Conway Crescent gate will remain closed throughout) and enter the ARP through the main office door.

Please use the online booking system to book an appointment time. Information on how to use this system is on the school website under the parent tab. You will have the opportunity to meet with your child's ARP class teacher for 15 minutes between the hours of **3.15pm and 6.30pm**. Please note, you **cannot** make an appointment by phoning or emailing the school office.

You will be sent an email with a link to the booking system which will go live at **5pm on Tuesday 6th October**. Please follow the link and choose your preferred time to make an appointment with your ARP class teacher. It will be on a basis of first come, first served.

You will need to complete your booking by **noon on Monday 12th October**.

We very much look forward to meeting with you to discuss your child's progress.

Yours faithfully,

Ms H. Aziz
ARP Leader

